



**LEAF RIVER ENERGY CENTER**  
A New Jersey Resources Company

## **Customer Service Update – Improved Transaction Confirmation Process Effective March 1, 2024**

In an effort to streamline processes and improve efficiencies, Leaf River Energy Center, LLC (“Leaf River”) is improving the transaction confirmations process. Effective March 1, 2024, transaction confirmations will be sent out via a system generated email from Latitude.

System generated transaction confirmations will be sent via email from [ngi@latitudetech.net](mailto:ngi@latitudetech.net) in the form of a PDF document with “Contract Sign-Off Document” in the Subject line.

To further streamline the process, upon execution, transaction confirmations should be returned via email to [LeafRiverConfirmations@NJResources.com](mailto:LeafRiverConfirmations@NJResources.com).

During the month of February, Leaf River will be working with shippers to ensure that the appropriate contacts are set up in Latitude to ensure a seamless transition.

Shippers can aid in the process by proactively reaching out to verify the appropriate users are established in Latitude.

Contact your Transportation Services Representative should you have any questions.

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